

Janessa Gorgonio

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EDUCATION

Chaminade University of Honolulu, Honolulu, HI
Bachelor of Science degree in Elementary Education / May 2014
3.717 Cumulative GPA / Honors Graduate: Cum Laude

Neal Memorial Scholarship / August 2013 - May 2014

- Awarded for the amount of community service completed

Parish Scholarship / August 2010 – May 2014

- Awarded a 50% tuition waiver
- Completed 20 hours of community service/semester

Education Club / January 2012 - May 2014

- Attended club meetings, events, and service opportunities

Kalaheo High School, Kailua, HI
High School Diploma / May 2010

WORK EXPERIENCE

Law Offices of Marvin Dang, Honolulu, HI

Office Assistant / Jun. 2010 – present

- Updates litigation for legal suits
- Scans and saves electronic copies of data
- Updates and handles outgoing mail and mail returned to the office
- Provides computer software assistance as needed

FIELD EXPERIENCE

Kainalu Elementary School, Kailua, HI

Student Teacher / Jan. 2014 – May 2014

- Collaborated with third grade teachers in grade level meetings
- Implemented lessons integrated with technology
- Worked with whole class, small group, and individual students to provide content mastery
- Assisted in coordinating Castle Speech Festival

CO-CURRICULAR ACTIVITIES

St. Anthony of Padua Catholic Church, Kailua, HI

Catechism Teacher / Sept. 2011 – present

- Facilitates lessons to a catechism class of approx. 15 fourth grade students

Kalaheo High School, Kailua, HI

Assistant Coach, Kalaheo Girls' Bowling Team / Aug. – Oct. 2011

- Tracked team's scores weekly and reported results to Head Coach
- Assisted players in developing various skills and strategies

Kailua Recreation Center, Kailua, HI

Volunteer Swim Instructor / Mar. 2005 – Jun. 2008

- Taught basic swimming skills to 15 kindergarten students

PROFESSIONAL DEVELOPMENT

Attended 2014 HCTM Conference: 'Iolani School / Mar. 2014

Attended 2013 HSTA Student Program for Professional Development Conference:
Hawaii State Teachers Association / Nov. 2013

Attended 2013 HCTM Mini Conference for Upper Elementary, Middle and Secondary
Teachers: Roosevelt High School / Sep. 2013

SKILLS

Proficient in MS Word, Excel, and Powerpoint. Technologically inclined to troubleshoot for computer assistance. An effective team player willing to help out wherever and whenever there is a need.

Portfolio & Credentials available at: <http://msgorgonio.weebly.com/>